



## Admission Fees Refund Policy

An admission fees refund policy outlines the conditions under which a student can receive a refund of fees after withdrawing from an academic programme.

### 1. Refund Timeline:

Before Programme Commencement: 100% refund of tuition fees.  
(Excluding Non-Refundable fees).

### 2. Non-Refundable Fees:

Processing fees.

Any additional administrative costs.

### 3. Process for Withdrawal:

Submit a formal written request.

Approval from the Authority.

Processing within a defined time (often 2-4 weeks).

Dr. Jolly Sinha

Principal

Principal

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